

Maine Township Board Meeting January 28, 2020

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2020/01/agenda_20-01-28.pdf

Board Members Present: Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey, Highway Commissioner Kazmierczak, Trustees Jones, Carrabotta, McKenzie and Sweeney

Other in attendance: Dayna Berman, Keri-Lyn Krafthefer, Richard Lyon, Michael Samaan, Ryan McKenzie, Diane Carrabotta, Doriene Prorak, Joe Makula, Carl Carrabotta, Melis Bircan, Lt. Steve Redmond, Trustee Don Neal, District Chief Tom Hoeft, Trustee Tim Hamilton, Fire Fighter Paramedics: Randy Frise, David Kotek, Greg Zalewski, Brett Csajaghy, Trustee/Treasurer Dagmar Rutzen, Fire Marshal Arnie Witzke, Board of Commissioners John Aykroid and Bud Phillips, Alicia Bailey, Paul Bailey, Carolyn Drblik and Wiesia Tytko

Supervisor Morask called the meeting to order at 7:30 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Award Presentation to North Maine Fire Protection District in Honor of 50th Anniversary
Supervisor Morask acknowledged the North Maine Fire Protection District 50th Anniversary and Chief Robert McKay celebrating 25 years of service with North Maine and presented the North Maine representants with a plaque:

“In recognition of its continued dedication and commitment, Maine Township congratulates North Maine Fire Protection District on its 50th anniversary of serving the residents of Maine Township presented on January 28, 2020”

See video at 1:02.

Agenda Item: Approval of Minutes of November 19, 2019 Special Board Meeting

Trustee Jones Motion to waive the reading and approve the minutes of the November 19, 2019 Special Board meeting.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of December 16, 2019 Special Board Meeting

Trustee Carrabotta Motion to waive the reading and approve the minutes of the December 16, 2019 Special Board meeting.

Trustee McKenzie Second.

Trustee Sweeney questioned the amounts put in the amended motion by Trustee McKenzie.

After short discussion was decided that the tapes need to be rechecked and the approval of said minutes would be tabled.

See video at 8:50.

Supervisor Morask Motion to table approving of the minutes of the December 16, 2019 Special Board meeting to the February 25th Board meeting.
Trustee Carrabotta Second.
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of Minutes of December 26, 2019 Bill Pay Review

Trustee Sweeney Motion to waive the reading and approve the minutes of the December 26, 2019 Bill Pay Review.
Trustee Jones Second.
Motion on a roll call vote as follows:
Supervisor Morask Abstain
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of Minutes of December 26, 2019 Board Meeting

Trustee Carrabotta Motion to waive the reading and approve the minutes of the December 26, 2019 Board Meeting.
Trustee Sweeney Second.
Motion on a roll call vote as follows:
Supervisor Morask Abstain
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated December 27, 2019, January 10, 2020 and January 24, 2020 and General Assistance checks #52434 through check #52504 in the amount of \$55,041.74.

Trustee Jones Motion to approve.
Trustee McKenzie Second
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated December 27, 2019, January 10, 2020 and January 24, 2020 and Road District checks #21190 through check #21223 in the amount of \$112,764.20.

Trustee Carrabotta Motion to approve.

Trustee McKenzie Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated December 27, 2019, January 10, 2020 and January 24, 2020 and General Town Fund checks #57419 through check #57501 in the amount of \$429,339.26.

Trustee Sweeney Motion to approve the General Town Fund Expenditures with the exception of check #57429 for Spaceco, Inc. in the amount of \$5,701.62, to pay Spaceco, Inc. \$5,000.00 as was approved in the Capital Fund. Also, the check #57443 for Aggie's Boxing Garage in the amount of \$600.00 to be approved as is subject to providing clarification from Recovery Connection.

Supervisor Morask Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Public Participation

There was no public participation.

Agenda Item: Old Business, Recreational Marijuana Impact on Townships/Policy Addendum to PPM/Robert McCabe Presentation

Attorney Robert McCabe made some clarifications and explained the statute regarding the Drug and Alcohol Abuse Policy for the township. He stated that the proposed addendum doesn't need any additional changes. He recommended approving the proposed addendum as presented at this time. He also added that Highway Department's Drug and Alcohol Abuse Policy is different from the Townships but will be amended as well.

See video at 19:11.

Supervisor Morask Motion to pass a new amended Addendum in the Personnel Policy Manual for Drug and Alcohol Abuse Policy for Maine Township.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: New Business, Approval of Resolution 2020-1, Schedule of Regular Board Meetings
Supervisor Morask read out loud the proposed Resolution 2020-1 and asked if everyone agrees with the proposed dates for the Board meetings for the fiscal year 2020-2021.

Supervisor Morask Motion to pass the Resolution 2020-1, Schedule of Regular Board Meetings as presented.
Trustee Jones Second.

Trustee Sweeney asked for possible changes to March 24, 2020 and July 28, 2020 dates due to the conflict with attending these meeting.

After discussion the Elected Officials agreed to change said dates to March 31st and July 27th.

Trustee Sweeney Motion to amend the Resolution 2020-1, with changing Board meeting dates of March 24, 2020 to Tuesday, March 31st and July 28, 2020 to Monday, July 27th.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Trustee Sweeney stated that she prepared the Ordinance 2020-1, An Ordinance abating a portion of the tax heretofore levied December 2019 for township and general assistance purposes of Maine Township, Cook County, Illinois. She also explained fund balances for consideration in 2020-1 abatement. Trustee Sweeney asked including the discussion and approval of the Ordinance 2020-1 in the February 25th Board meeting. See attached.

After comments and discussion, it was agreed to include the abatement proposal and discussion regarding discrepancy in the Road District Levy on the next month agenda.

See video at 35:00.

Agenda Item: Officials' Reports

Assessor Moylan Krey stated that the Tax Bills for the 1st installments were sent on January 20th. She added that the Tax Bills are available online and they are 55% of the previous year tax bill and they are due March 3rd.

Assessor Moylan Krey reported that the tentative opening with the County Assessor office for appeals will be on May 28th and will be open for 40 days. The Maine Township Assessor Office now is dealing with a lot of exemptions, questions on taxes, certificate of errors and they are serving over 200 people a day.

Assessor Moylan Krey stated that Cook County put out an abatement for surviving families of fallen police, military and rescue workers spouses who have died during their time of duty since 2012.

Clerk Gialamas added to his written report that it was a rough month for the Clerk's office. Wiesia Tytko lost her father on December 19th and Cathy Fredericksen lost her father on January 25th. He expressed his condolences to his employees.

Trustee Sweeney stated that she attended the TOCC Trustee Division meeting which was focusing on helping on understanding Board and Robert's Rules procedures for more efficient meetings.

Trustee Carrabotta also expressed his condolences.

Trustee Carrabotta stated that he also attended the TOCC Trustee Division winter meeting in January. There was a great number of townships that showed up through representation and Maine Township was very well represented. He added that the programs were good and they learned a lot more about parliamentary procedures.

Trustee McKenzie stated that the TOCC conference was informative but she wished she learned a little bit more how to better run board meetings.

Trustee Jones agreed that the TOCC conference was informative and well attended. She wished everyone Happy and Healthy New Year.

Supervisor Morask extended her condolences to the Clerk's office staff and to Debbie Babich for losing her brother-in-law a few days ago.

Supervisor Morask thanked Attorney Krafthefer for supplying all the Elected Officials with the new Township Officials of Illinois Law & Duties Handbooks.

Supervisor Morask stated that we will have some changes in personnel since one person has resigned from her position. She added that we received a request for sponsoring a scholarship at Oakton Community College and added that it will be suggested to do it through Agency Funding. Supervisor Morask congratulated the whole staff of North Maine Fire Protection District for their 50th anniversary and added that John Bennet from OEM will be moving to the Director of OEM from acting director but with same part time hours. She and Administrator Berman have begun budget meetings with department heads.

Supervisor Morask informed everyone that Marie Dachniwsky, MaineStreamers Director is coordinating a Township Day on Saturday, June 20th. She added that the Park Ridge/Niles Crop Walk donated \$10,500.00 to the Maine Township Emergency Food Pantry.

Supervisor Morask wished everyone a Happy New Year.

For more detailed reports please see video at 54:50.

Agenda Item: Administrator's Report

Administrator Berman had nothing further to report.

Agenda Item: Closed Session, Approval of Closed Session Minutes (ILCS5-120-2-(c)(1))

Supervisor Morask Motion to go to the Closed Session for the sole purpose to review the Closed Session Minutes pursuant to ILCS5-120-2-(c)(1).

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

The Board re-convened in Open Session at 8:50 p.m.

Trustee Jones Motion to re-convene in Open Session.

Trustee Sweeney Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Supervisor Morask Motion to approve and release the Closed Session Minutes of August 27, 2019, September 24, 2019, October 22, 2019 (#2) and November 26, 2019.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Adjournment

Supervisor Morask Motion to adjourn.

Trustee Jones Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 8:53 p.m.

Maine Township Clerk

Maine Township Fund Balances vs. 12/31/19 and 2019-20 Budget

Fund balances for consideration in 2020-1 abatement:

12/31/19 fund balances

Tf = 8,119,122

Ga = 2,089,200

Road = 2,665,351

2019-20 budget for the General Assistance fund \$604,022

2019-20 budget for the Town Fund is \$4,171,060

2019-20 budget for the Road and Bridge fund is \$2,120,131

Ordinance No. 2020-1

AN ORDINANCE abating a portion of the tax heretofore levied December 2019 for township and general assistance purposes of Maine Township, Cook County, Illinois.

WHEREAS, the Board of Trustees (the "Board") of Maine Township, Cook County, Illinois (The "District"), by an Ordinance adopted on the 16th day of December, 2019, Ordinance No. 2019-5 TAX LEVY ORDINANCE FOR MAINE TOWNSHIP ("2019" Levy Ordinance"); and

WHEREAS, duly certified copies of the 2019 Levy Ordinance were finlike in the office of the County Clerk of Cook County, Illinois (the "County Clerk"); and

WHEREAS, the Maine Township has funds arising from other sources, those funds being the reserve money in the bank as of December 31,2019 totaling \$8,119,122 in the Town Fund and \$2,089,200 in the General Assistance Fund, which may lawfully be used to pay operational expenses and therefore desires by Ordinance to direct the County Clerk to abate a portion of said levies;

WHEREAS, Township Code 60 ILCS 1-85-65 mandates that Township funds, excluding the Township's capital fund, shall not exceed an amount equal to or greater than 2.5 times the annual average expenditure of the previous 3 fiscal years;

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the Townships that a portion of the tases heretofore levied for the year 2018 for township and general assistance purposes be abated;

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Trustees of Maine Township, Cook County, Illinois as follows:

Section 1. Incorporation of Preamble. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and corrected does incorporate them into this Ordinance by this reference.

Section 2. Abatement of Taxes. The taxes heretofore levied in the 2019 Levy Ordinance shall be abated as follows:

<u>FUND</u>	<u>AMOUNT LEVIED IN 2019</u>	<u>AMOUNT TO BE ABATED BY THIS ORDINANCE</u>	<u>REMAINDER OF TAX TO BE EXTENDED</u>
TOWN FUND	\$3,586,149	\$2,000,000	\$1,586,149
GENERAL ASSISTANCE	\$413,644	\$413,644	0
TOTAL	\$3,999,793	\$2,413,644	\$1,586,149

Section 3. Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a verified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate said taxes levied in the December 2019 Ordinance in accordance with the provisions hereof and as shown in Section 3 herein above.

Section 4. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted. _____, 2019

Laura Morask, Supervisor

David Carrabotta, EsQ. Trustee

Kimberly Jones Trustee

Attest:

Claire R. McKenzie, Trustee

Peter Gialamas, Clerk

Susan Kelly Sweeney, Trustee